

New MSc and PhD Student Checklist

May

- Unless you have completed your previous post-secondary education at UofT, please arrange for all official transcripts to be sent to gradapplications@cs.toronto.edu directly from the previous institution(s). You have until August 15, 2022 to submit outstanding documents.
- (*International Students*) [Apply for your Study Permit](#). Please visit the [Centre for International Experience website](#) for an advising appointment.
- [Activate your UTORid](#), U of T email account, and T Card.
- Update ACORN with your contact information.
- Apply for [Graduate Student Housing](#), or arrange living [Off-Campus](#).

June

- Download and read the 2022–23 MSc or PhD student handbook.
- Prepare your Teaching Assistantship (TAship) application, which will be available in late June.
- Review the Computer Science Fall 2022 and Winter 2023 [course timetable](#) (available end of June)
- [Create DCS Student Profile](#) (Requires login with UTORid/Password)

July

- Registration:* Pay or defer your tuition fees on ACORN.
- Enrol in courses:*
 - With advice from your new supervisor, complete your Plan of Study based on the courses being offered in the timetable.
 - Enrol in your chosen courses through [ACORN](#).
- If you want to make a transfer and/or breadth credit request, submit them to the Grad Office.

August

- Complete the [DCS Payroll form](#) to set up your research stipend payments.
- Submit your [Plan of Study](#) to the Graduate Office by August 15, 2022.
- Confirm all outstanding documents (ie. official transcripts) have been submitted to the Graduate Office.
- If travelling from another country, check the current [COVID-19 requirements for entering Canada](#). If required, please request an entry letter from gradoffice@cs.toronto.edu.

September

- Attend Orientation events on September 6th and 7th. More details to follow.